

Ref : DMA/AIFI/97/C 962

Date: 24/11/2018

Dear Captain  
Good Day,

Reporting of near miss can significantly improve safety and enhance ship staff safety consciousness. Near miss reporting is vitally important for preventing accidents including serious, fatal and catastrophic accidents that are less frequent but far more harmful than other accidents.

Followings could be highlighted as benefit of near miss reporting:

It enables companies to pro-actively resolve hazards before a tragic or costly incident occurs.  
It engages the workforce (all workers at all levels) in solving problems.  
It increases safety awareness and reinforces workers' self-esteem.  
It exposes valuable information that otherwise might not be discussed.  
It develops a positive and necessary attitude surrounding safety

The available Company statistics show that the number of near misses reported by fleet vessels has drastically reduced in recent months. This issue becomes more evident when we compare the internationally accepted norm for near misses issued and the number of such reports issued on board own fleet vessels. This can be either due to ship staff being careless about their own safety or they are not familiar with important role of the near miss to reduce number of accidents.

Based on "Ship's Manual, Part 1, Section 4", Reporting of "Hazardous/Dangerous Occurrences (Near-Miss Situations) is one of the specific requirements of ISM Code, hence the Masters are required to submit such reports to the **Department of Maritime Affairs**. In this respect all officers and ratings on board must be encouraged to report such cases to their superiors at every instance. **This reporting culture must be promoted by discussing the matter during safety training sessions on board.**

It shall be mentioned that failure to report near misses indicates that "Safety Management System" is not followed properly on board and thus provides clear grounds for issuing "Non-Conformity" during internal and external audits.

You are requested to confirm receipt, discuss the contents in the next consolidated meeting on board & keep a copy in the file DA-11 .

Best Regards,

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